



EDCC Amador Summer 2019

“Summer of Super Heroes”

IMPORTANT INFO:

EDCC will be closed on 4th of July and August 9th

Please make sure to label all of your child’s belongings!

Please let us know immediately of any food restrictions or food allergies! WE ARE A NUT/PEANUT FREE CENTER



Parent Checklist:

Did you remember to bring in these items?

DUE TO EDCC BY MAY 24th, 2019.

__Signed Form understanding all summer policies

__Extra Clothing- just in case for those extra fun messy days at EDCC (including socks and underwear)

__Sunscreen and Signed Form for SUNSCREEN- sunscreen will not be applied if the medication form is not signed and filled out FOR EACH DAY (per licensing)

__Rockin’ Jump Waiver completed online to attend on June 19th (Ms. Katie’s Group) or June 24th (Ms. Jess’ Group)

__Peek-A-Boo Waiver completed online to attend on July 17th (Ms. Jess’ Group Only)

Summer of Super Heroes

Welcome to another fabulous EDCC Summer...

Our theme for the 2019 summer is “Summer of Super Heroes.” Each week planned is STEAM based and filled with magical arts and crafts, mind blowing science projects, delicious cooking, outrageous games, and of course unforgettable SHOWS and FIELD TRIPS!

This packet includes; monthly activities, summer policies, and emergency information. The following pages give you all the necessary information for you to be prepared for our busy summer days.

Please READ all pages carefully and note times and items needed for each of our fun filled events.

We are eager to spend our summer days with your child. We hope they have as much fun as we have had in planning and preparing for summer! It should be a memorable adventure of fun and learning!

Also, be sure to sign up for our Shutterfly (<https://amadoredcc.shutterfly.com/>) so you do not miss out on updates on activities planned and any pictures shared!

Our lovely SUMMER Teachers:

Ms. Jess, Ms. Katie, Ms. Annette, Ms. Heather, Ms. Dani, Ms. Shilpa, Ms. Rosie and Ms. Hasina

Thank you for your cooperation and entrusting us to spend our summer with you and your family!!!

Regina Valencia

Site Director Amador EDCC

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Summer Policies: We are looking forward to a fun summer at EDCC. Please note these policies, as they are set up to help parents, teachers, and children experience the least amount of frustration and the greatest amount of enjoyment!

- Unless otherwise noted- a lunch will be needed each day for the summer. EDCC asks that you pack a healthy and nutritious lunch. NO SODA- please send juice boxes and/or water. We ask that parents do not BRING PEANUT BUTTER OR NUT products into the center due to the fact that we have children with SEVERE allergies.
- We cannot microwave or refrigerate lunches or snacks because of time/space limitations. Food must be ready to eat. You can place cold packs or use thermoses to keep your child's food at your desired temperature.
- EDCC provides two healthy and filling snacks daily. (nutritious, but not a full meal) We offer juice/milk and we encourage the children to drink plenty of water. PLEASE inform the center of ANY FOOD ALLERGIES and/or food restrictions immediately so we can make the proper accommodations for your child. Your child is encouraged to bring bottled water for field trips and outside time.
- Incoming Kinders will have an optional rest period every day we are at the center, while the older students will have quiet time after lunch. ** kinder parents please bring in a sheet or a light blanket in as specified every Monday and taken home each Friday to be washed. Bulky items (pillows/stuff animals) are not permitted due to space limitations. **MUST FIT INTO A 2 GALLON ZIP LOCK BACK. YOUR CHILD MAY NOT REST IF THEY DO NOT HAVE THEIR REST SHEETS**
- Walking Shoes (preferably tennis shoes) must be worn every day. We have many scheduled trips and daily physical activities. We want your child to be safe and comfortable as possible. Also, on scheduled water play days your child needs water shoes or shoes that can be worn while getting wet! Due to safety concerns, **ABSOLUTELY NO FLIP FLOPS (your child may not play at recess or PE if they do not have the proper shoes)**
- **You must be on time for field trips: We follow a rigid schedule and the buses will not wait.** Please be aware of times and dates listed on the calendar, so you can avoid missing field trips. If you are not at EDCC by the time we leave, we assume that your child will not be coming. If you would like to accompany us on field trips, please let Ms. Valencia know in advance to assure a spot on the bus if there is space.
- MAROON EDCC FIELD TRIP SHIRTS must be worn at all field trips- **this allows your child to be visible in a crowd and for their own safety and identification. Additional shirts may be purchased, quantities are limited. IF YOUR CHILD DOES NOT COME IN THEIR EDCC SHIRT THEY WILL NOT BE ALLOWED TO ATTEND THE FIELD TRIP** and asked to go home until they return back with their EDCC SHIRT.
- Please notify the center if your child will be absent or on vacation
- Field Trip Behavior Form- Please review the field trip policy with your child. We EXPECT all children to be on their best behavior. It is important that they understand the importance of being on their best behavior for their safety and the safety of other EDCC students. This also helps to ensure that everyone has the most enjoyable experience. Children who have continual discipline problems will not be allowed to attend scheduled field trips.
- Please apply a liberal amount of sunscreen EVERYDAY before coming to EDCC. We will reapply sunscreen as needed. Due to regulations and allergies, please make sure to bring in a LABELED bottle for your child that will be stored at the center. A medication form must be filled out for each day sunscreen must be applied. If we do not have the form, we cannot apply sunscreen on your child per licensing.

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- All EDCC centers close promptly at 6:00 p.m. We ask parents to pick up their child prior to this closing time. It is the parent’s responsibility to arrange for an authorized adult to pick up if the parent cannot be at the center by 6:00 p.m. If a child has not been picked up by 6:30 p.m. and staff has not been able to contact the parents or emergency designee, then we are legally required to contact the Police Department.
- **Square payments will be accepted from the 1st of month to the 7th only. Any tuition turned in after the 7th will be charged a \$45.00 late fee and your child will not be able to attend until all fees are paid. Auto bill payments must be received by the 7th of the month.**

Summer fees are as follows:

Summer Day Camp	June 1 st - June 30	All Grades	FT \$765	PT \$715
Summer Day Camp	July 1 st - July 31 st	All Grades	FT \$765	PT \$715
Summer Day Camp	August 1 st -10 th	All Grades	FT \$245	PT \$220
School in Session	August 13 th -31 st	Grades 1 st -5 th Kindergarten	FT \$390 FT \$465	PT \$365 PT \$440
	August Total Tuition	Grades 1 st -5 th Kindergarten	FT\$ 635 FT \$710	PT \$585 PT \$660
School in Session	September- May	Grades 1 st - 5 th Kindergarten	FT \$510 FT \$605	PT \$460 PT \$555

***** There is no credit given for students on vacations and or missed days.**

AUTO BILL PAY SET UP INFO

**Bill Pay- Mail to
6400 Village Parkway #207 Dublin, CA 94568**

MEMO: Child’s name and school

Drop off and Pick Up: Parents/guardians must come into the center in the morning to sign their child in to our care and also in the evening to sign the child out. The Sign-in/Sign-out sheet is the legal record of the time a child is in the Center’s care and must be signed using full name clearly written or printed. Proper sign-in and sign-out procedures must be followed to keep us in compliance with our state licensing agency. If someone other than the parent is picking up, a note must be presented to EDCC or a phone call to the Director. Authorized pick-up persons will be required to show identification.

Withdraw from the program: A two week notice in writing is required to terminate enrollment. If no notice or less than two-week notice is given, the parent/guardian is subject to paying the contracted fee for the two-week period.

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Field Trip and Behavior Policy:

All children must have cooperative behavior on all field trips. Any child who chooses to be uncooperative on a field trip will not be allowed to attend the next field trip.

If you or our staff anticipates any behavioral issues that may take place on a field trip. You may be asked to be a chaperone on the field trip to help supervise your child.

I have read, understood, and agree to adhere to all EDCC summer policies and procedures included in this packet. Additionally, I will explain to each of these guidelines to my child.

Parent signature

child's name

I would like to volunteer for the following field trips (check the ones you are interested in)

Chuck E Cheese (6/10- ALL)

Rockin Jump (6/24-Ms. Jess)

Rockin Jump (6/19- Ms. Katie)

Bowling (6/28- Ms. Jess)

Oakland Museum (6/27- Ms. Katie)

Peek-A-Boo (7/17-Ms. Jess)

Movies (7/23- Ms. Katie)

Oakland Museum (7/25- Ms. Jess)

Bowling (7/30-Ms. Katie)

Fallon Sports Park (7/31- ALL)

***Lastly, please ensure that we have the most current information, in case your email or phone number has changed since you last submitted your child's emergency card. (Please print as clearly as possible to ensure the correct information is inputted)

Parents Name: _____

Parents Name: _____

Parent Cell: _____

Parent Cell: _____

Parent Email: _____

Parent Email: _____