EXTENDED DAY CHILD CARE, INC.

EDCC ADMISSION AGREEMENT

I. This agreement is between Extended Day Child Care, Inc. and _____
(parent's name)
for the care of _____at the_____center.
(child's name) (center name)

The above named parent agrees to the following contractual child care services which are marked below and will pay the stipulated rate: **FEE:**

Summer Camp is Full time or Part time, families cannot switch status between the two during summer camp from June 5, 2017- August 11, 2017

SEPT. –MAY:

_____	**Full Time** (4-5 days a week)	**$485/mo. Gr. 1-5 / $575/mo. K**
_____	**Part Time** (3 days or less per week)	**$435/mo. Gr. 1-5 / $525/mo. K.**

JUNE

_____	**Full Time** (4-5 days a week)	**$720/mo All Grades**
_____	**Part Time** (3 days or less per week)	**$670/mo. All Grades**

July

_____	**Full Time** (4-5 days a week)	**$720/mo. All Grades**
_____	**Part Time** (3 days or less per week)	**$670/mo. All Grades**

August

_____	**Full Time** (4-5 days a week)	**$605/mo. Gr. 1-5/ $650/mo. K**
_____	**Part Time** (3days or less per week)	**$555/mo. Gr. 1-5/ $595/mo. K.**

II. Tuition

Tuition is paid on a monthly basis and due on the 27th day of the preceding month. Payments will be considered late and subject to a late fee of $35.00 after the 1st calendar day of the month. If the 1st falls on a Saturday or Sunday, tuition is due on the subsequent Monday, regardless of whether your child is in attendance, or not. If fees are unpaid by the 5th calendar day of the month, your child will not be admitted to EDCC until full payment is made, or special arrangements have been cleared through the site directors. _____ (parent initial)

* The EDCC, Inc. reserves the right to modify any of the conditions of this agreement upon 30 days written notice to the parent or guardian.
* **The EDCC contracted tuition remains the same regardless of the number of days attended. Vacation credits cannot be granted** (see parent handbook) **_____ (parent initial)**
If you enroll or leave once the month has begun, tuition will be pro-rated only by the week (not by the day)._____ (parent initial)

III. Enrollment/Association

An annual $100 Enrollment Association fee is charged to cover increased costs in the enrollment procedure, insurance, legal fees, etc. which is **non-refundable. _____(parent initial)**

IV. Service Exclusion

EDCC reserves the right to deny services to any child whose behavior and/or physical or emotional needs require disproportionate services and/or additional staff training, skill level and/or responsibilities, as determined by EDCC, Inc. Each child is accepted on a probationary basis for the first 30 days of his/her attendance. During this time, the child can be dismissed without prior notice and any unused prepaid tuition will be refunded within two weeks.

Continued from page 1……..

Thereafter, EDCC will give at least two weeks notice of dismissal and refund unused prepaid tuition. Children are rarely dismissed from EDCC; however, when it has been determined that a child cannot behave appropriately or function successfully, and staff have employed appropriate interventions, parents may be notified of a pending dismissal.

V. Termination

A two-week notice in writing is required to terminate enrollment. If no notice, or less than two-week notice is given, the parent/guardian is subject to paying the contracted fee for the two-week period.

VI. Refunds

Any unused tuition beyond the two-week notice will be refunded.

VII. State of California Licensing Agency

The parent is aware that the State of California Licensing Agency, Community Care Licensing, has the following authority:

a. To interview children, or staff, and to inspect and audit child or facility records without prior consent;

b. To observe the physical condition of the children, including conditions which could indicate abuse, neglect, or inappropriate placement.

VIII. Conclusion

The parent/guardian agrees that he/she **has received and read a copy of the Parent Handbook** and agrees to all EDCC's operating policies and procedures as described therein.

This agreement may be terminated by EDCC with seven (7) days' notice for the following:

a. Parent/guardian has not cooperated with EDCC regarding the child's disciplinary needs.
b. Parent/guardian has not paid the agreed upon fee and/or has been late paying the fee more than twice in a six-month period.
c. Excessive notices of violation have been issued over a 6-month period.
d. Other circumstances that may cause business and/or operational problems for EDCC.

PARTIES TO THIS AGREEMENT

_____ _____
Site Director Date

_____ _____
Parent or Guardian Date